

Document Date Update	01/02/2018	
Role		
STO Co-ordinator		
Requirments of role		
To Generally coordinate Swimming Technical Officilas (STO) at swimming meets to ensure the Club meets its obligations		
Duties	Frequency	Deadline
To organise timekeeper courses by liasing with West District STO Convenor Jean King	As and when required	
To ensure the required number of technical officaials attend West District Meets	As and when required	
To ensure there is STO representation at all galas attended	As and when required	
To organise STOs for club championships	Once a year	
To have an up to date list of STOs	As and when required	
Mandatory Qualifications and Training Required	Notes	
Member of Scottish Swimming		
Role Specific Training - Non Mandatory	Notes	
Time keeper		
Judge		
Regulated work status	Notes	
When working directly with Children this is mandatory	Organised through WPO	
Code of Conduct Requirements	Required Y/N	
Sign and adhere to the Club's Officials &Volunteer Code of Conduct	Y	
Notes		
Nominated Short term Depute in case of Holiday Illness etc		
Vice President or Entries Sec		